



**DRAFT**  
**Virginia Aviation Board**  
**Workshop Meeting**  
**AUGUST 21, 2003**

MINUTES OF THE VIRGINIA AVIATION BOARD WORKSHOP MEETING – AUGUST 21, 2003, 1:00 P.M.  
AT THE OMNI HOTEL, 100 SOUTH 12<sup>th</sup> STREET, RICHMOND, VIRGINIA 23219

**MEMBERS PRESENT**

Roger L. Oberndorf, Chairman  
John G. Dankos, Jr.  
Bob L. Johnson  
William J. Kehoe  
Robert H. Neitz  
Marianne M. Radcliff  
Dr. Alan L. Wagner  
Emmitt F. Yearly

**OTHERS PRESENT**

Airport Managers and Sponsors, Department of Aviation staff, FAA staff, Consultants, Virginia Resources Authority staff

Chairman Oberndorf called the meeting to order.

Mike Swain began by handing out new Program Summary Sheets to the Board that represented the changes in the projects that were funded utilizing the \$118,320.00 in Commonwealth Airport Funds. He also clarified the scope of the projects at Culpeper and Orange County.

He and Cherry Evans continued to present the Department's recommendations regarding approval for Commonwealth Airport Funding for Capital Improvement Program, Promotion and Air Service Enhancement projects and Loan Applications for VRA loans by Region in the following order:

1. Region 6: No comments
2. Region 7: Mr. Dankos raised the issue of past practice of the Board to fund planning work even if an airport had obstructions. Jim Bland confirmed that the Board had allowed this activity in the past.
3. Region 2: Mr. Johnson raised the issue that involves the Board's policy on the use of entitlement funds to cover 100% of the non-federal costs of an AIP project. He asked that the Board consider the issue of split-funding of an AIP using Air Carrier Entitlement and Air Carrier/Reliever Discretionary Funds and allowing the airport to minimize the local share of

that project. Discussion followed and it was determined that a financial impact analysis should be performed for the Board and provided at the October meeting.

4. Region 1: Mr. Yeary spoke at length on two issues:

The first involving the granting of a deed of easement to private property owners to use the runway at Lonesome Pine Airport by the Cumberland Airport Commission and second, the need to revisit the Board's priority system.

The Chairman called on Jim Bland to present the Air Carrier Entitlement Utilization Reports. Mr. Bland informed the Board that he would be requesting the board to approve all reports as submitted with the exception of Roanoke due to the purchase of Automatic External Defibrillation units. These units are not currently eligible for Commonwealth Airport Funds. He also asked that the Board might wish to consider making these units eligible for Commonwealth Airport Funding as they are related to public safety and are now found in most public buildings. Discussion followed.

With no further business the meeting was adjourned.